



This sample Course Description is exactly that—a sample. Please fill out one page for each course. These descriptions have 2 purposes: to help **Outline** the course, i.e. plan how to cover all of the material within the time limits; and to help establish the goals for the semester and final grades in the **Course Standard**. New parent/teachers may find it helpful to review these ideas in The High School Handbook by Mary Schofield from CHEA of CA, or call the office for assistance.

Each student will have 6 or 7 of these sheets on file which match the **Course Titles on the Course of Study** form. An average of 10—20 minutes per course spent filling out this form will save hours of work at final grade time, and assist the parent/teacher and student in staying on target with the materials throughout the year.

If, at any time it becomes apparent that the materials will not be finished in time, call the office and submit an adjusted Course Description. This is a plan which can be altered as necessary. It is a tool to assist you be a better teacher. The student enrollment is incomplete until these completed forms are submitted. You are encouraged to keep a copy of your completed form/s at home for personal use.

Name of Student *John Smith*

Grade Level *9*

Parent/Teacher *Mrs. E. Smith*

Title of Course: *New Testament Survey*

1 semester (5 credits / 18 weeks) or xx **2 semesters (10 credits / 36 weeks)**

Start Date *9/12/11*

Stop Date *6/17/12*

(Year Round , late entry, semester, and Summer school dates will vary.)

Curriculum

List any book titles, authors, and publishers only if in addition to Course of Study form.

None

Outline of Course

To complete the material/s in 36 weeks, each quarter's study will consist of completing 3 chapters. Please list

CHAPTER TITLES, or units AND pages that will be completed each quarter.

1st quarter: *Chapters 1 - 3 The Gospels, Matthew, Mark, & John*

2nd quarter: *Chapters 4 - 6 The works of Luke: Luke, and Acts*

3rd quarter: *Chapters 7 - 9 Paul's Journeys and Letters to the Church*

4th quarter: *Chapters 10- 12 Timeline and review, the books of John, Peter and Revelation*

Course Standard

Mastery of material will be determined by: *A test will be given each quarter*

Final Project/Presentation will be: *John will lead his Sunday school class for one month in a study of the Gospels in May*

The Final Grade will be determined by: *The test scores, and completion of questions at the end of each chapter, and the review by the adult Teacher in the Sunday School class.*