



“Be ready always to give an answer to every man that asks you, yet with meekness and fear:  
 Having a good conscience that, wherein ye are spoken against,  
 they may be put to shame who revile your good manner of life in Christ.” I Peter 3: 15, 16

Student’s Name \_\_\_\_\_ Grade \_\_\_\_\_ Total Days Absent \_\_\_\_\_  
**Second** Quarter Weeks Present \_\_\_\_\_ Total Days Absent \_\_\_\_\_  
 Year-to-Date Weeks Present # 28 – 36 (usually 36) \_\_\_\_\_

Extra Curricular Year to date accumulated totals  
 Jr. Beta Club accumulated hours

Teacher Name \_\_\_\_\_ Comments: \_\_\_\_\_  
 Reviewed by \_\_\_\_\_ Date \_\_\_\_\_

Teachers Memo: Sign in at the Second Quarter’s Teacher Training Session  
 Bring Parent Teacher Guide and Supplements in 3-ring binder

Turn in the following:

- \_\_\_\_\_ Week # 10—18 Completed Lesson Log pages, with Student Attendance Chart filled in  
 (Attendance Chart will be signed & returned)
- \_\_\_\_\_ A sample of student work in arithmetic and science --to be returned for student portfolio  
 ( 1 pg is sufficient per student )
- \_\_\_\_\_ Photos for yearbook labeled with student name, grade, event. These may be on a flash drive  
 or CD or emailed to [media@keystoneacademyschool.com](mailto:media@keystoneacademyschool.com).
- \_\_\_\_\_ Yearbook order form and payment.
- \_\_\_\_\_ Parent Association business: donations, fundraisers, Boxtops, etc.
- \_\_\_\_\_ Kindergarten cap and gown order form and payment. (Please include student  
 measurements.)