



“Be ready always to give an answer to every man that asks you, yet with meekness and fear:
 Having a good conscience that, wherein ye are spoken against,
 they may be put to shame who revile your good manner of life in Christ.” I Peter 3: 15, 16

Student’s Name _____ Grade _____ Total Days Absent _____
Second Quarter Weeks Present _____ Total Days Absent _____
 Year-to-Date Weeks Present # 10 – 18 (usually 18) _____

Extra Curricular Year to date accumulated totals
 Jr. Beta Club accumulated hours

Teacher Name _____ Comments: _____
 Reviewed by _____ Date _____

Teachers Memo: Sign in at the Second Quarter’s Teacher Training Session
 Bring Parent Teacher Guide and Supplements in 3-ring binder

Turn in the following:

- _____ Week # 10—18 Completed Lesson Log pages, with Student Attendance Chart filled in
 (Attendance Chart will be signed & returned)
- _____ A sample of student work in arithmetic and science --to be returned for student portfolio
 (1 pg is sufficient per student)
- _____ Photos for yearbook labeled with student name, grade, event. These may be on a flash drive
 or CD or emailed to: media@keystoneacademyschool.com.
- _____ Yearbook order form and payment.
- _____ Parent Association business: donations, fundraisers, Boxtops, etc.
- _____ Kindergarten cap and gown order form and payment.
 (Please include student measurements.)