



“Be ready always to give an answer to every man that asks you, yet with meekness and fear:  
 Having a good conscience that, wherein ye are spoken against,  
 they may be put to shame who revile your good manner of life in Christ.” I Peter 3: 15, 16

Student Name \_\_\_\_\_ Grade \_\_\_\_\_  
**Second** Quarter Weeks Present \_\_\_\_\_ Total Days Absent \_\_\_\_\_  
 Year-to-Date Weeks Present #10 - 18 (usually 18) \_\_\_\_\_

Extra Curricular  
 Beta Club

Teacher Name \_\_\_\_\_ Comments:  
 Reviewed by \_\_\_\_\_ Date \_\_\_\_\_

Teacher’s Memo: Sign in at the Second Quarter Teacher Training Session  
 Bring Parent Teacher Guide and Supplements in 3-ring binder

Turn in the following:

**Student Portfolio:** Attach samples of student work in Bible, English, Math, Science, Social Science, Foreign Language, Fine Arts or other electives as written on your student's course of study.  
 One page, copy or photo of project is sufficient; this will be returned.

**Attendance Chart:** Bring this filled in; it will be signed & returned.

Week # 10—18 (Optional) Lesson Log pages if feedback is desired.

**COS/final grade form with 1<sup>st</sup> semester grades column filled in. Record year-to-date weeks present and year-to-date days absent. Keep a copy for your records. This is the form you submitted at the beginning of the year under the New/Returning Students' tab.**

Keystone Parent Association business: donations, fundraisers, Boxtops, etc.

Yearbook order form and payment.

Yearbook photos with name/event/grade. These may be on a flash drive or CD or emailed to [media@keystoneacademyschool.com](mailto:media@keystoneacademyschool.com).

**8th and 12th grade cap and gown orders & payment** (Please include student measurements.)